SQUARE MILE

TRAINING SERVICES

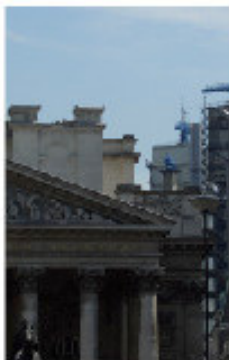## Our Training Offerings Include:

Successful Project Management	2 Days
Project Risk Management	2 Days
Programme Management	2 Days
User Acceptance Testing	2 Days

All of the above courses can be tailored to your requirements 'if necessary' and delivered at your premises or at our spacious and centrally located training rooms in the heart of the city.

Our cost effective rates will allow your organisation to meet its training objectives within budget.

For availability on any of the above courses or for futher information about our additional services please visit our website **www.squaremile-consulting.com**

or contact us on:
Phone: 0207 247 9449
Email: training@squaremile-consulting.com

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Brushfield Street
London.
E1 6EP

Programme Management Course Synopsis

	Day 1		Day 2
1	Programme Versus a Project	10	Resource Management
2	Project Basics	11	Inter – dependecies
3	Organisation and Structure	12	Monitoring & Control
4	Roles and Responsibilities	13	Change Control
5	Programme Initiation	14	Quality
6	Prioritisation	15	Status Reporting
7	The Planning Process	16	Communication
8	Risk Management	17	Closure of a programme
9	Evaluation and Prioritisation	18	Post Implementation Review

Project Management Course Synopsis

	Day 1		Day 2
1	What is a project	10	Project Controls
2	Project Drivers	11	Risk Management
3	Project Evaluation	12	Developing a Plan
4	Project Initiation	13	Understanding Dependencies
5	Organisation and Structure	14	Project Monitoring
6	Team / Skill Management	15	Supplier Management
7	The Planning Process	16	Managing Change in a Project
8	Estimating and Contingency	17	Controlled Closure of a Project
9	Communication	18	Post Implementation Review

Risk Management Course Synopsis

	Day 1		Day 2
1	Introduction	10	Assesment and Impact
2	Project Principles	11	Sensitivity Analysis
3	The Reality of Projects	12	Risk Mitigation – The Response
4	Risks Overview	13	Logging and Audit
5	Project Risks	14	Monitoring and Control
6	Risk Policy – What to Consider	15	Continual Learning
7	Responsibility and	16	The Lifecycle to Closure
8	Risk Identification	17	Checklists
9	Sources of Information	18	Conclusions

IT Testing Course Synopsis

	Day 1		Day 2
1	Introduction	10	Communication
2	Why, When, Who Tests	11	Test Scenario Specification
3	Types of Testing	12	Identifying Test Conditions
4	Business Requirements	13	Text Script Specification
5	Functional Specification	14	When to Start / Stop Testing
6	What to Test	15	Text Execution
7	Configuration Management	16	Text Recording
8	Quality Reviews	17	Checking for Test Completion
9	Test Planning	18	Release Management

All of the above courses are priced at £875.00 per delegate excluding VAT

What happens if I have to cancel ?

Confirm your cancellation in writing or call 2 weeks before the event and receive a refund less 10% VAT service charge. Should you cancel between this date and one date before the event. You will receive no refund. A substitute delegate is welcome at no extra charge

Data Protection

We never make our mailing list available to other organisations. However we would like to keep you informed of future seminars. If you would prefer NOT to receive information from us please tick this box ☐

Square Mile Consulting is an Independent firm of Management Consultants with extensive experience in Project Management , business change and the procurement of services and systems across a range of business sectors.

Visit our web site www.squaremile-consulting.com for details of our consultancy services.